

Library Developments

March 2007



DEADLINE APPROACHING FOR 2007 LSTA DIGITIZATION AND TECHNOLOGY GRANT APPLICATIONS

LSTA DIGITIZATION GRANTS

Applications for the 2007 Indiana Memory Digitization Grants will be accepted **until 4:00 p.m. (EDT) on March 27, 2007**. Only mailed or hand-delivered applications are accepted.

The Indiana Memory Digitization Grant program provides funding for the digitization of Indiana's unique historical materials. Libraries are encouraged to work with another library or cultural institution. Applications will be judged on the historical significance of the materials to be digitized. Grant winners will be required to use accepted national standards as approved by the Indiana Digital Governance Board for image creation and for metadata tagging.

A total of \$150,000 is available for this program while individual grants are limited to \$25,000. The Indiana State Library will provide the digital collection management software CONTENTdm to interested grantees at no cost.

The grant application and guidelines are available online at: www.statelib.lib.in.us/www/isl/ldo/lsta/dig07/2007minigrants.html Information on the standards for scanning and metadata requirements

are also available. Additional questions regarding digitization grants should be directed to Connie Rendfeld at crendfeld@statelib.lib.in.us or (317) 232-3694.

LSTA TECHNOLOGY GRANTS

Applications for the LSTA Technology Grants will be accepted **until 4:00 p.m. (EDT) on March 30, 2007**. Only mailed or hand-delivered applications are accepted.

This year's Technology Grants are designed to spur innovation in Indiana's libraries. Applicants are encouraged to think creatively and explore new ways of reaching patrons. Applications will be reviewed based on the level of innovation of the proposed project. Applicants will be notified of their grant status by letter in April and projects may begin in July.

A total of \$150,000 is available in technology grants. Individual grants will be awarded up to \$8,000. The grant application and guidelines may be found online at: www.statelib.lib.in.us/www/isl/ldo/lsta/ech07/2007minigrants.html. For more information, contact Wendy Knapp by phone at (800) 451-6028 or email wknapp@statelib.lib.in.us.

UPDATED BUDGET MANUAL AVAILABLE ONLINE

The Public Library Budget Manual has been updated by the Department of Local Government Finance (DLGF) and is available on the Web at http://www.in.gov/dlgf/local/library_budget_man.pdf.

The manual is in PDF format and is printer friendly. There are three appendices, Library Budget Forms, Sample Budget Orders, and Excessive Levy Appeal Application, listed but not included. Budget forms can be ordered from A.E. Boyce; budget orders are sent to libraries by the DLGF; and the Excessive Levy Appeal Application is available online at:

http://www.in.gov/dlgf/pdfs/2007_Excessive_Levy_Appeal_Memo.pdf

E-RATE UPDATE AND TECHNOLOGY PLANS

The State Library has completed the filing process for E-rate year 2007 (July 1, 2007 – June 30, 2008). We are now in the midst of the Program Integrity Assurance Review Process. The Schools and Libraries Division (SLD) of the Universal Services Administrative Company (USAC) reviews every Form 471 to make sure that only eligible services for eligible entities are funded. In addition to the standard review some school and libraries are chosen for "Selective Review." This is a more thorough review process to ensure that certain programs rules set by the Federal Communications Commission (FCC) are being followed.

After the review process, the SLD issues funding commitments in "waves." They will send letters stating at what discount level your 471 application was approved. There are then 2 ways for the discounts to be distributed. Your service provider may bill you at 100% of the total cost of service for your telecommunications or Internet access. You would then submit the request to be reimbursed for the discounted portion of your bill to the SLD. Alternatively, your service provider may bill you only for the non-discounted portion of your bill and may seek reimbursement for the discounted portion directly from the SLD. For libraries who receive Internet access through the Indiana Public Library Internet Consortium, the Educational Networks of America (the Internet service provider selected by the state) requests that the discounted portion be reimbursed directly from the SLD.

NEW RESOURCES:

Contact the Indiana State Library at (866) 683-0008 to borrow the following books by inter-library loan:

Behen, Linda D. Using Pop Culture to Teach Information Literacy: Methods to Engage a New Generation. ZA3075 .B43 2006.

Cords, Sarah Statz. The Real Story: A Guide to Nonfiction Reading Interests. Z711.55 .C67 2006.

Hock, Randolph. The Extreme Searcher's Internet Handbook: A Guide for the Serious Searcher. ZA4230 .H63 2004.

Newlen, Robert R. Resume Writing and Interviewing Techniques that Work: A How-To-Do-It Manual for Librarians. Z682.35.V62 N49 2006.

Improving the Quality of Library Services for Students with Disabilities. Z711.92.P5 I47 2006.

Rosow, La Vergne. Accessing the Classics: Great Reads for Adults, Teens, and English Language Learners. Z1035 .R825 2006.

PUBLIC LIBRARY BUDGET 100 WORKSHOPS

April 30– ISL * May 3– Bedford Public Library * May 10– Culver Public Library

Technology Plans will be required by most public libraries before we can submit the 471 for E-rate year 2008 this fall. If you file for E-rate for anything other than single line voice services, you will need to check the date of your Technology Plan Approval letter. If you have a technology plan that is only approved through June 30, 2008, you will need to submit your new technology plan (to cover July 1, 2008-June 30, 2011) to the Library Development Office by September 15, 2007. We must have all plans submitted by this date so that we have time to review and approve the plans before the 471 window opens this fall.

A template for Technology Plans is available on the State Library's E-rate page (<http://www.statelib.lib.in.us/www/isl/ldo/erate/index.htm>). You may also find the tool, TechAtlas (<http://webjunction.techatlas.org/tools/>), very useful in developing your next three-year technology plan. The requirements for a Technology Plan for the E-rate program can be found on the SLD website (<http://www.universalservice.org/sl/applicants/step02/technology-planning/>).

For further information please contact Wendy Knapp by phone at (800) 451-6028 or email wknapp@statelib.lib.in.us.

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Indiana State Library
140 N. Senate Avenue
Indianapolis, IN 46204-2296

(317) 232-3697
(800) 451-6028 (Indiana only)
(317) 232-0002 (Fax)
www.statelib.lib.in.us
ldo@statelib.lib.in.us

Interim State Librarian
Roberta Brooker

Associate Director/Outreach
Jim Corridan

LDO Supervisor
Jacob Speer